

**Current Status – Budgets and Accounting**

Administration staff is busy working on completing contracts, accruals, and other year-end accounting functions. SNC is on track to spend 99 percent of its budget, keeping one percent as a reserve to cover any unexpected invoices from control agencies. The current status of SNC's 2017-18 budget can be viewed on page three of this report. Staff is preparing the 2018-19 budget and it will be finalized once the voters decide on Proposition 68 and the enacted budget is chaptered. A verbal update on the Governor's proposed revisions to the budget (May Revise) will be provided at the June meeting.

**Current Status – Human Resources**

On April 25, 2018, Matt Driscoll joined the SNC team as the East Subregion area representative. Matt is filling the position vacated by Danna Stroud. Matt has been working for the Tahoe Regional Planning Agency overseeing implementation of the Lake Tahoe Aquatic Invasive Species Prevention and Watercraft Inspection Program. Prior to that experience, he worked for the Tahoe Resource Conservation District in partnership with the California Tahoe Conservancy to assist forestry staff with project management and implementation. Matt grew up in Placerville and is a graduate of Chico State with a degree in Parks and Natural Resources Management.

On May 1, 2018, Andy Fristensky became the Regional Manager for SNC, with all of the Area Representatives reporting to him. This means the roles and responsibilities previously vested with the Mt. Lassen and Mt. Whitney Area Managers are being combined with Andy as a single Regional Manager. Andy will continue to be based in Auburn, but will be spending some more time in the field and other area offices. This is a significant change in SNC's organizational structure, but Andy has proven his ability to undertake this responsibility during the past few months acting as Area Manager for both Areas (during Randi Jorgenson's absence and subsequent retirement).

On May 1, 2018, Amanda Grant became an Administrative Officer II for the Admin Division. In this role, Amanda will continue to oversee SNC's Contracts and Procurement functions and will add the responsibilities of front desk and accounts receivable. As discussed at recent Board meetings, accounts receivable (or reimbursable contracts) is a new function for SNC and has proven to be a great deal of work. There are a lot of intricacies to ensure the state's accounting protocols are being followed along with the additional burden of learning the new FI\$Cal system.

The current SNC Board and staff organization charts can be viewed on page four and five of this report.

**Current Status – Business Services**

The SNC has a vehicle fleet consisting of eight Ford Escape hybrids from model year 2007 and 2008. The vehicles are original to the organization and are all over 10 years old with an average mileage of approximately 100,000 miles. The Department of General Services recently revised the replacement thresholds for state vehicles which has made all eight vehicles eligible for replacement. This fiscal year, SNC is replacing

one 2008 Ford Escape with a Toyota Highlander Hybrid. SNC has also purchased a Chevrolet Volt, which will increase the fleet to nine. The Volt will primarily be used for trips between the Auburn Headquarters and Sacramento allowing for use of the vehicle under almost exclusive electric power. SNC plans to replace all of the original fleet vehicles over the next few years.

**Recommendation**

**This is an informational item only; no formal action is needed by the Board at this time, although Boardmembers are encouraged to share their thoughts and comments.**

**2017-18 SNC BUDGET  
 as of March 2018**

Environmental License Plate Fund (ELPF) Support Budget		
<i>Personal Services</i>	<i>Budget</i>	<i>Expended thru March</i>
SALARIES & WAGES AND BENEFITS	\$ 3,342,514	\$ 2,433,384
<i>Operating Expenses &amp; Equipment</i>	<i>Budget</i>	<i>Expended thru March</i>
GENERAL EXPENSE (includes printing, communications & postage)	\$ 146,198	\$ 104,262
TRAVEL	\$ 85,000	\$ 45,954
TRAINING	\$ 22,500	\$ 18,041
FACILITIES	\$ 302,461	\$ 290,108
UTILITIES	\$ 24,665	\$ 12,329
CONTRACTS - INTERAGENCY AGREEMENT (includes CFS \$183,000, DGS CEQA Reviews \$150,000, DGS \$10,000, SCO \$2,500, Legal Svcs \$2,000, SPB \$4,600, CalHR \$7,000, SCIF \$6,700)	\$ 368,950	\$ 114,197
CONTRACTS - EXTERNAL (includes ProPoint \$33,000, UEI \$40,000 & facilitation svcs (CBI \$5,000 & Collaborative Choices \$9,445))	\$ 92,556	\$ 43,111
INFORMATION TECHNOLOGY	\$ 169,420	\$ 128,795
EQUIPMENT PURCHASE (Over \$5,000) (2 new vehicles)	\$ 72,176	\$ 32,176
OTHER ITEMS OF EXPENSE (DGS purchase order charges)	\$ 4,500	\$ 390
VEHICLE OPERATIONS	\$ 23,764	\$ 15,384
<b>Total Operating Expenses &amp; Equipment</b>	<b>\$ 1,312,190</b>	<b>\$ 804,747</b>
<b>Total Personal Services &amp; OE&amp;E Expenditures</b>	<b>\$ 4,654,704</b>	<b>\$ 3,238,131</b>

Prop 1	<i>Budget</i>	<i>Expended thru March</i>
LOCAL ASSISTANCE	\$ 8,000,000	\$ 2,964,338
<i>Support Budget</i>	<i>Budget</i>	<i>Expended thru March</i>
SALARIES & WAGES AND BENEFITS		
<i>Program Delivery</i>	\$ 200,000	\$ 144,681
<i>Planning &amp; Monitoring</i>	\$ 75,000	\$ 54,101
<b>Total Prop 1 Personal Services</b>	<b>\$ 275,000</b>	<b>\$ 198,783</b>
CONTRACTS - EXTERNAL (environmental reviews)	\$ 75,000	\$ -
<b>Total Prop 1 Support Budget</b>	<b>\$ 350,000</b>	<b>\$ 198,783</b>












Prop 84	<i>Budget</i>	<i>Expended thru March</i>
LOCAL ASSISTANCE	\$ 285,000	\$ 177,000
<i>Support Budget</i>	<i>Budget</i>	<i>Expended thru March</i>
SALARIES & WAGES AND BENEFITS		
<i>Program Delivery</i>	\$ 42,000	\$ 32,864
<i>Planning &amp; Monitoring</i>	\$ 30,000	\$ 21,779
<b>Total Prop 84 Support Budget</b>	<b>\$ 72,000</b>	<b>\$ 54,643</b>

Reimbursements	<i>Projected</i>	<i>Received thru March</i>
STEWARDSHIP COUNCIL	\$ 10,000	\$ 7,537
NDRC	\$ 160,000	\$ 81,577
<b>Total Reimbursements</b>	<b>\$ 170,000</b>	<b>\$ 89,114</b>

Federal Funding	<i>Projected</i>	<i>Received thru March</i>
US FOREST SERVICE - SSCC	\$ 28,000	\$ 28,000
US FOREST SERVICE - WIP	\$ 50,000	
<b>Total Federal Funding</b>	<b>\$ 78,000</b>	<b>\$ 28,000</b>

# Sierra Nevada Conservancy Governing Board

## May 2018

Natural Resources Agency	Department of Finance	Governor's Appointments	Legislative Appointments	Non-Voting Liaison Advisor Appointments
 <p><b>John Laird</b> Secretary</p>	 <p><b>Michael Cohen</b> Director</p>	 <p><b>Terrence O'Brien</b> Public Member <b>Board Chair</b></p>	 <p><b>Susana Reyes</b> State Assembly</p>	 <p><b>Barnie Gyant</b> US Forest Service</p>
 <p><b>Todd Ferrara</b> Designated Rep.</p>	 <p><b>Jacqueline Wong-Hernandez</b> Designated Rep.</p>	<p>No Picture Available</p> <p><b>Danny Wan</b> Public Member</p>	 <p><b>Robert Johnston</b> State Senate</p>	 <p><b>Woody Smeck</b> US National Park Service</p>
		 <p><b>John Brissenden</b> Public Member</p>		 <p><b>Este Stifel</b> US Bureau of Land Mgmt.</p>

Local Government Appointments					
North Subregion	North Central Subregion	Central Subregion	South Central Subregion	South Subregion	East Subregion
 <p><b>Elizabeth Cavasso</b> Modoc County Supervisor</p>	 <p><b>Doug Teeter</b> Butte County Supervisor <b>Board Vice-Chair</b></p>	 <p><b>Randy Fletcher</b> Yuba County Supervisor</p>	 <p><b>Sherri Brennan</b> Tuolumne County Supervisor</p>	 <p><b>Tom Wheeler</b> Madera County Supervisor</p>	 <p><b>Jeff Griffiths</b> Inyo County Supervisor</p>
<p><b>Mary Rickert</b> Shasta County Supervisor Alternate Representative</p>	<p><b>Paul Roen</b> Sierra County Supervisor Alternate Representative</p>	<p><b>Hank Weston</b> Nevada County Supervisor Alternate Representative</p>	<p><b>Rosemarie Smallcombe</b> Mariposa County Supervisor Alternate Representative</p>	<p><b>Nathan Magsig</b> Fresno County Supervisor Alternate Representative</p>	<p><b>Stacy Corless</b> Mono County Supervisor Alternate Representative</p>

Agenda Item XIIIb  
 Administrative Update



May 2018



**Jim Branham**  
 Executive Officer



**Mandy Vance**  
 Watershed Improvement  
 Program Coordinator  
 Located in Mariposa



**Tristyn Armstrong**  
 Administrative Assistant  
 Board Liaison



**Bob Kingman**  
 Assistant Executive Officer




**Amy Lussier**  
 Division Chief  
**Administrative Services**



**Angela Avery**  
 Division Chief  
**Policy and Outreach**



**Amanda Grant**  
 Administrative Officer




**Denice Maberry**  
 Administrative Technician  
 Auburn Receptionist



**Dave Madrigal**  
 System Administrator



**Matthew Daley**  
 IT Analyst



**Barbara Harriman**  
 Bond Fund Analyst




**Lynda Young**  
 Personnel & Business  
 Services Officer

**Lisa Primeaux**  
 Budget Analyst  
 No  
 Picture  
 Available




**Jennifer Barnes**  
 Personnel Analyst



**Brittany Covich**  
 Communication &  
 Outreach Manager



**Theresa Burgess**  
 Project Coordinator



**Ali Sambucetti**  
 Graphic Design Analyst



**Belinda Gutierrez**  
 Communication Support  
 Analyst



**Nic Enstice**  
 Regional Science  
 Coordinator



**Elliott Vander Kolk**  
 Program Coordinator



**John Tangenberg**  
 GIS Analyst



**Julia Hart**  
 Policy Analyst



**Andy Fristensky**  
 Regional Manager




**Chris Dallas**  
 Mt. Lassen Area Analyst  
 AR: El Dorado, Nevada,  
 Placer, Yuba




**Lynn Campbell**  
 Mt. Lassen Area Analyst  
 AR: Butte, Plumas, Sierra,  
 Tehama




**Kristy Hoffman**  
 Mt. Lassen Area Analyst  
 AR: Lassen, Modoc,  
 Shasta  
 Located in Quincy



**Michael Pickard**  
 Mt. Whitney Area Analyst  
 AR: Amador, Calaveras,  
 Mariposa, Tuolumne  
 Located in Mariposa




**Sarah Campe**  
 Mt. Whitney Area Analyst  
 AR: Fresno, Kern, Madera,  
 Tulare  
 Located in Three Rivers



**Matt Driscoll**  
 Mt. Whitney Area Analyst  
 AR: Alpine, Inyo, Mono  
 Located in Mammoth



**Autumn Hutchings**  
 Mt. Whitney Area  
 Technician  
 Located in Mariposa



**Shannon Ciotti**  
 Grant Program  
 Coordinator



**Lisa Forma**  
 Grant Program  
 Coordinator



**Julie Griffith-Flatter**  
 Abandoned Mine Lands  
 and Tribal Coordinator



**Elissa Brown**  
 Fund Development  
 Coordinator  
 Located in North Fork

AR = Area Representative