

Current Status – Budgets and Accounting

Administration staff is busy working on completing contracts, accruals, and other year-end accounting functions. SNC is on track to spend 99 percent of its budget, keeping one percent as a reserve to cover any unexpected invoices from control agencies. The current status of SNC's 2017-18 budget can be viewed on page three of this report. Staff is preparing the 2018-19 budget and it will be finalized once the voters decide on Proposition 68 and the enacted budget is chaptered. A verbal update on the Governor's proposed revisions to the budget (May Revise) will be provided at the June meeting.

Current Status – Human Resources

On April 25, 2018, Matt Driscoll joined the SNC team as the East Subregion area representative. Matt is filling the position vacated by Danna Stroud. Matt has been working for the Tahoe Regional Planning Agency overseeing implementation of the Lake Tahoe Aquatic Invasive Species Prevention and Watercraft Inspection Program. Prior to that experience, he worked for the Tahoe Resource Conservation District in partnership with the California Tahoe Conservancy to assist forestry staff with project management and implementation. Matt grew up in Placerville and is a graduate of Chico State with a degree in Parks and Natural Resources Management.

On May 1, 2018, Andy Fristensky became the Regional Manager for SNC, with all of the Area Representatives reporting to him. This means the roles and responsibilities previously vested with the Mt. Lassen and Mt. Whitney Area Managers are being combined with Andy as a single Regional Manager. Andy will continue to be based in Auburn, but will be spending some more time in the field and other area offices. This is a significant change in SNC's organizational structure, but Andy has proven his ability to undertake this responsibility during the past few months acting as Area Manager for both Areas (during Randi Jorgenson's absence and subsequent retirement).

On May 1, 2018, Amanda Grant became an Administrative Officer II for the Admin Division. In this role, Amanda will continue to oversee SNC's Contracts and Procurement functions and will add the responsibilities of front desk and accounts receivable. As discussed at recent Board meetings, accounts receivable (or reimbursable contracts) is a new function for SNC and has proven to be a great deal of work. There are a lot of intricacies to ensure the state's accounting protocols are being followed along with the additional burden of learning the new FI\$Cal system.

The current SNC Board and staff organization charts can be viewed on page four and five of this report.

Current Status – Business Services

The SNC has a vehicle fleet consisting of eight Ford Escape hybrids from model year 2007 and 2008. The vehicles are original to the organization and are all over 10 years old with an average mileage of approximately 100,000 miles. The Department of General Services recently revised the replacement thresholds for state vehicles which has made all eight vehicles eligible for replacement. This fiscal year, SNC is replacing

one 2008 Ford Escape with a Toyota Highlander Hybrid. SNC has also purchased a Chevrolet Volt, which will increase the fleet to nine. The Volt will primarily be used for trips between the Auburn Headquarters and Sacramento allowing for use of the vehicle under almost exclusive electric power. SNC plans to replace all of the original fleet vehicles over the next few years.

Recommendation

This is an informational item only; no formal action is needed by the Board at this time, although Boardmembers are encouraged to share their thoughts and comments.

**2017-18 SNC BUDGET
as of March 2018**

Environmental License Plate Fund (ELPF) Support Budget		
<i>Personal Services</i>	<i>Budget</i>	<i>Expended thru March</i>
SALARIES & WAGES AND BENEFITS	\$ 3,342,514	\$ 2,433,384
<i>Operating Expenses & Equipment</i>	<i>Budget</i>	<i>Expended thru March</i>
GENERAL EXPENSE (includes printing, communications & postage)	\$ 146,198	\$ 104,262
TRAVEL	\$ 85,000	\$ 45,954
TRAINING	\$ 22,500	\$ 18,041
FACILITIES	\$ 302,461	\$ 290,108
UTILITIES	\$ 24,665	\$ 12,329
CONTRACTS - INTERAGENCY AGREEMENT (includes CFS \$183,000, DGS CEQA Reviews \$150,000, DGS \$10,000, SCO \$2,500, Legal Svcs \$2,000, SPB \$4,600, CalHR \$7,000, SCIF \$6,700)	\$ 368,950	\$ 114,197
CONTRACTS - EXTERNAL (includes ProPoint \$33,000, UEI \$40,000 & facilitation svcs (CBI \$5,000 & Collaborative Choices \$9,445))	\$ 92,556	\$ 43,111
INFORMATION TECHNOLOGY	\$ 169,420	\$ 128,795
EQUIPMENT PURCHASE (Over \$5,000) (2 new vehicles)	\$ 72,176	\$ 32,176
OTHER ITEMS OF EXPENSE (DGS purchase order charges)	\$ 4,500	\$ 390
VEHICLE OPERATIONS	\$ 23,764	\$ 15,384
Total Operating Expenses & Equipment	\$ 1,312,190	\$ 804,747
Total Personal Services & OE&E Expenditures	\$ 4,654,704	\$ 3,238,131

Reimbursements	Projected	Received thru March
STEWARDSHIP COUNCIL	\$ 10,000	\$ 7,537
NDRC	\$ 160,000	\$ 81,577
Total Reimbursements	\$ 170,000	\$ 89,114












Prop 1	Budget	Expended thru March
LOCAL ASSISTANCE	\$ 8,000,000	\$ 2,964,338
Support Budget	Budget	Expended thru March
SALARIES & WAGES AND BENEFITS		
<i>Program Delivery</i>	\$ 200,000	\$ 144,681
<i>Planning & Monitoring</i>	\$ 75,000	\$ 54,101
Total Prop 1 Personal Services	\$ 275,000	\$ 198,783
CONTRACTS - EXTERNAL (environmental reviews)	\$ 75,000	\$ -
Total Prop 1 Support Budget	\$ 350,000	\$ 198,783






Prop 84	Budget	Expended thru March
LOCAL ASSISTANCE	\$ 285,000	\$ 177,000
Support Budget	Budget	Expended thru March
SALARIES & WAGES AND BENEFITS		
<i>Program Delivery</i>	\$ 42,000	\$ 32,864
<i>Planning & Monitoring</i>	\$ 30,000	\$ 21,779
Total Prop 84 Support Budget	\$ 72,000	\$ 54,643

Federal Funding	Projected	Received thru March
US FOREST SERVICE - SSCC	\$ 28,000	\$ 28,000
US FOREST SERVICE - WIP	\$ 50,000	
Total Federal Funding	\$ 78,000	\$ 28,000

Sierra Nevada Conservancy Governing Board

May 2018

Natural Resources Agency	Department of Finance	Governor's Appointments	Legislative Appointments	Non-Voting Liaison Advisor Appointments
 <p>John Laird Secretary</p>	 <p>Michael Cohen Director</p>	 <p>Terrence O'Brien Public Member Board Chair</p>	 <p>Susana Reyes State Assembly</p>	 <p>Barnie Gyant US Forest Service</p>
 <p>Todd Ferrara Designated Rep.</p>	 <p>Jacqueline Wong-Hernandez Designated Rep.</p>	<p>No Picture Available</p> <p>Danny Wan Public Member</p>	 <p>Robert Johnston State Senate</p>	 <p>Woody Smeck US National Park Service</p>
		 <p>John Brissenden Public Member</p>		 <p>Este Stifel US Bureau of Land Mgmt.</p>

Local Government Appointments					
North Subregion	North Central Subregion	Central Subregion	South Central Subregion	South Subregion	East Subregion
 <p>Elizabeth Cavasso Modoc County Supervisor</p>	 <p>Doug Teeter Butte County Supervisor Board Vice-Chair</p>	 <p>Randy Fletcher Yuba County Supervisor</p>	 <p>Sherri Brennan Tuolumne County Supervisor</p>	 <p>Tom Wheeler Madera County Supervisor</p>	 <p>Jeff Griffiths Inyo County Supervisor</p>
<p>Mary Rickert Shasta County Supervisor Alternate Representative</p>	<p>Paul Roen Sierra County Supervisor Alternate Representative</p>	<p>Hank Weston Nevada County Supervisor Alternate Representative</p>	<p>Rosemarie Smallcombe Mariposa County Supervisor Alternate Representative</p>	<p>Nathan Magsig Fresno County Supervisor Alternate Representative</p>	<p>Stacy Corless Mono County Supervisor Alternate Representative</p>

Agenda Item XIIIb
 Administrative Update



May 2018



Jim Branham
 Executive Officer



Mandy Vance
 Watershed Improvement
 Program Coordinator
 Located in Mariposa



Tristyn Armstrong
 Administrative Assistant
 Board Liaison



Bob Kingman
 Assistant Executive Officer




Amy Lussier
 Division Chief
Administrative Services



Angela Avery
 Division Chief
Policy and Outreach



Amanda Grant
 Administrative Officer




Denice Maberry
 Administrative Technician
 Auburn Receptionist



Dave Madrigal
 System Administrator



Matthew Daley
 IT Analyst



Barbara Harriman
 Bond Fund Analyst




Lynda Young
 Personnel & Business
 Services Officer


Lisa Primeaux
 Budget Analyst
 No
 Picture
 Available




Jennifer Barnes
 Personnel Analyst



Brittany Covich
 Communication &
 Outreach Manager



Theresa Burgess
 Project Coordinator



Ali Sambucetti
 Graphic Design Analyst



Belinda Gutierrez
 Communication Support
 Analyst



Nic Enstice
 Regional Science
 Coordinator



Elliott Vander Kolk
 Program Coordinator



John Tangenberg
 GIS Analyst



Julia Hart
 Policy Analyst



Andy Fristensky
 Regional Manager




Chris Dallas
 Mt. Lassen Area Analyst
 AR: El Dorado, Nevada,
 Placer, Yuba




Lynn Campbell
 Mt. Lassen Area Analyst
 AR: Butte, Plumas, Sierra,
 Tehama




Kristy Hoffman
 Mt. Lassen Area Analyst
 AR: Lassen, Modoc,
 Shasta
 Located in Quincy



Michael Pickard
 Mt. Whitney Area Analyst
 AR: Amador, Calaveras,
 Mariposa, Tuolumne
 Located in Mariposa




Sarah Campe
 Mt. Whitney Area Analyst
 AR: Fresno, Kern, Madera,
 Tulare
 Located in Three Rivers



Matt Driscoll
 Mt. Whitney Area Analyst
 AR: Alpine, Inyo, Mono
 Located in Mammoth



Autumn Hutchings
 Mt. Whitney Area
 Technician
 Located in Mariposa



Shannon Ciotti
 Grant Program
 Coordinator



Lisa Forma
 Grant Program
 Coordinator



Julie Griffith-Flatter
 Abandoned Mine Lands
 and Tribal Coordinator



Elissa Brown
 Fund Development
 Coordinator
 Located in North Fork

AR = Area Representative