

### **Background**

At this mid-year point, all grants and general administration activities are proceeding smoothly. The Sierra Nevada Conservancy (SNC) will be going through a significant transition in coming months as Administrative Services Chief Theresa Parsley has announced she is retiring at the end of the calendar year. Parsley has been in this role with the SNC since May, 2010. In this time she has overseen the re-structuring of the organization including the move of grants administration into the Administrative Services Division, as well as the re-classification of SNC's primary program staff positions, the completion of SNC's first major examinations, the move of the Mt. Whitney team to a new facility in Mariposa, the development and update of SNC's contracting, safety and emergency preparation programs and the development of dozens of policies and procedures. Her experience, skill and "can do" attitude will be deeply missed. Recruitment for the new Administrative Services Chief is underway.

### **Current Status – Facilities**

Mariposa staff has finally moved into their new home, located on 4988 11th Street in Mariposa, about a block from Highway 140 at 11<sup>th</sup> Street. This new facility allows SNC to provide community resources and a higher profile and better access to SNC programs and staff.

### **Current Status – Grants Administration**

Grants Administration (GA) staff has participated in training and preparation activities to launch the new grant tracking and reporting program developed by the California Natural Resources Agency. When fully activated, the Agency Bond Consolidated Reporting System (ABCERS) will consolidate all bond-related data, projection and reporting functions into one central database. ABCERS will also replace the current Bond Accountability Database system for reporting and posting Proposition 84 funded project information to the public website.

### **Current Status – Budget**

Budget and Grants Administration Staff are responding to various drills from the Department of Finance, as they put the Governor's 2014-15 budget together.

### **Current Status – Human Resources**

As of October 1, 2013, the Mt. Whitney team welcomed SNC's newest state employee, Mandy Vance. Mandy is well-known to the SNC Governing Board, staff and stakeholders, having most recently worked as a consultant to the SNC. In addition to being a Mt. Whitney team member, Mandy is leading SNC activities on the Sierra Nevada Forest and Community Initiative and the Southern Sierra Fisher Conservation Strategy development effort.

### **Recommendation**

**This is an informational item only; no formal action is needed by the Board at this time, although Boardmembers are encouraged to share their thoughts and comments.**

<b>2013-14 SNC EXPENDITURES AND ENCUMBRANCES</b>					
<b>Through October 31, 2013</b>					
<b>State Operations</b>					
<i>Personal Services</i>	<i>Budgeted</i>	<i>Expended</i>	<i>Balance</i>	<i>% Spent</i>	
SALARIES AND WAGES	2,097,591	633,011	1,464,580	30%	
STAFF BENEFITS	850,637	253,004	597,633	30%	
<b>Personal Services, Totals</b>	<b>\$2,948,228</b>	<b>\$886,015</b>	<b>\$2,062,213</b>	<b>30%</b>	
<b>Operating Expenses &amp; Equipment</b>	<b>Budgeted</b>	<b>Expended</b>	<b>Balance</b>	<b>% Spent</b>	
GENERAL EXPENSE	221,196	62,750	158,446	28%	
TRAVEL - IS	58,000	0	58,000	0%	
TRAVEL - OS	1,737	0	1,737	0%	
TRAINING	30,000	1,660	28,340	6%	
FACILITIES	289,639	268,393	21,246	93%	
UTILITIES	15,380	4,017	11,363	26%	
CONTRACTS- INTERAGENCY AGREEMENT	793,535	331,077	462,459	42%	
CONTRACTS- EXTERNAL	149,250	137,996	11,254	92%	
INFORMATION TECHNOLOGY	61,691	4,854	56,837	8%	
EQUIPMENT	-	-	-	0%	
OTHER ITEMS OF EXPENSE	25,196	4,668	20,528	19%	
PRO RATA (control agency costs)	192,148	48,037	144,111	25%	
<b>Operating Expenses &amp; Equipment, Totals</b>	<b>\$1,837,772</b>	<b>\$863,450</b>	<b>\$974,322</b>	<b>47%</b>	
<b>Local Assistance</b>					
<i>Appropriation</i>	<i>Budgeted</i>	<i>Expended</i>	<i>Balance</i>	<i>% Spent</i>	
2007 Orig Appropriation; Re-ap.11/12 (13/14 Yr 3 of 3)	17,000,000	16,860,586	139,414	99%	
2008 Orig Appropriation; Re-ap.11/12 (13/14 Yr 3 of 3)	17,000,000	16,622,271	377,729	98%	
2009 Orig Appropriation; Re-ap.12/13 (13/14 Yr 2 of 3)	15,448,000	13,107,005	2,340,995	85%	
	<b>Budgeted</b>	<b>Expended</b>	<b>Balance</b>	<b>% Spent</b>	
<b>State Operations</b>	<b>4,786,000</b>	<b>1,749,465</b>	<b>3,036,535</b>	<b>37%</b>	
<b>Local Assistance *</b>	<b>49,448,000</b>	<b>46,589,863</b>	<b>2,858,137</b>	<b>94%</b>	
<b>SNC EXPENDITURES, TOTALS</b>	<b>\$54,234,000</b>	<b>\$48,339,328</b>	<b>\$5,894,672</b>	<b>89%</b>	